

WCM Conflict of Interest Guidelines: Travel & Honoraria Disclosures

This document serves to advise the WCM community on disclosing honoraria and travel reimbursed or paid by an external entity. For the purposes of this document, an honoraria is any payment of money or item of material value given as consideration for a speech, address, lecture, oration, meeting or oral presentation.

Various regulatory and oversight groups require institutions to monitor external funding of activities for their students and employees involved in research and clinical care. In addition, payments made by industry are reported by industry to the Medicare Open Payments Database. Such information is also relevant to the WCM conflict of interest management disclosure process.

Disclosures must be made through your conflicts survey in Weill Research Gateway. All paid and reimbursed travel must be disclosed within 30 days of completing travel. Honoraria must be disclosed within 30 days of completing the activity for which payment is received.

Honoraria and Travel: When is disclosure required?

No Disclosure Required:

- Payment or reimbursement from a US academic entity, “non-profit” entity, governmental agency, or professional society, when the amount in aggregate does not exceed \$5,000 per year.
- Payment or reimbursement from Cornell University, WCM, WCMQ, NYP, Hamad Medical Corporation, Sidra Medicine, Houston Methodist Hospital, Salzburg Weill Cornell, and Weill Bugando School of Medicine.
- Payment or reimbursement from Qatar Foundation.

Disclosure Required:

US Entity

- Payments or reimbursements directly made or originating from a “for-profit” entity.
- Payments or reimbursements directly made or originating from a US academic entity, “non-profit” entity, governmental agency, or professional society, when the amount in aggregate exceeds \$5,000 per year.

Non-US Entity

- Payments or reimbursements directly made or originating from a non-US entity.

Since no guidance can address every instance of outside professional activities of faculty, we encourage you to contact WCM’s Conflict of Interest Office at conflicts@med.cornell.edu if you are uncertain whether your activity requires disclosure. You may also visit WCM’s Conflict of Interest website: <https://research.weill.cornell.edu/conflict-interest-office>.